

Girlguiding Risk Assessment

Site:	Foxlease	Assessment No.	FX/CAK
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Assessor	Christopher Whitewood	Description of Building or Area	The lake is located near the Main road to Foxlease, opposite the Lodge.
Date of Assessment	06/05/2019		
Task/Activity/Process/Equipment	Canoeing and Kayaking (paddlesport)		
Technical Advisor (if applicable)		Equipment used (if applicable)	Canoes, Kayaks, Paddles, BA's, Helmets and games equipment like a ball etc.
Persons Name (if Applicable to)			
When Identifying HAZARDS consider:			
a) The Task (Who, What, Where, When, How)			
b) The environment (temperature, noise, lighting, dust, fumes)			
c) Materials, Equipment, and Substances (machinery, tools, chemicals, etc)			



RA REF No.	Hazard	Description of potential accident/injury/loss	Persons affected	Precautions/Controls already in place	Risk Rating			Further control measures required?	Action By Whom	To be completed by (Date)
					Severity	Likelihood	Factor			
CAK	Drowning	Entrapment from a capsized craft, non-swimmer, incorrectly fitted buoyancy aid, being hit by a paddle and an unconscious casualty in the water. Injuries to the body may occur but can lead to Death	Participants and Instructors	Minimum Instructor qualification British Canoeing Paddlesport Instructor. All to wear CE EN393 approved Buoyancy Aids. All to follow Standard Operating Procedures, all equipment fitted and checked by the qualified Instructor on session. Groups with further needs such as mobility issues can use canoes or rafted canoes for stability.	5	1	5			
CAK	Immersion Shock	Human body entering cold water causes people to panic, this can lead to swallowing of water and drowning. Grabbing hold of other water users causing distress and possible capsizing.	Participants and Instructors	Minimum Instructor qualification British Canoeing Paddlesport Instructor. All to wear CE EN393 approved Buoyancy Aids. All to follow Standard Operating Procedures, all equipment fitted and checked by the qualified Instructor on session. Safety equipment is located at the lake throughout the session. Within the first aid kit, there are foil blankets to prevent the onset of hypothermia. Groups with further needs such as mobility issues can use canoes or rafted canoes for stability. The lake is closed between November and March unless with prior permission from the SI.	5	1	5			
CAK	Hypothermia Hyperthermia	Not dressed correctly for the activity and weather conditions. Unplanned capsizes. Injuries would be vary.	Participants and Instructors	Minimum Instructor qualification British Canoeing Paddlesport Instructor. All participants to be dressed appropriately for the weather conditions, which the Instructor will check at the beginning of the session. Safety equipment is located at the lake throughout the session. The lake is closed between November and March unless with prior permission from the SI.	5	1	5			

CAK	Equipment failure	Unmaintained crafts can cause cuts or scrapes from sharp plastic edges or rough woodwork, this can lead to cracks within the hull and the hull filling with water. Buoyancy aid failure due to foam degradation and shrinkage. Helmet failure due to cradle damage causing head injuries.	Participants and Instructors	Minimum Instructor qualification British Canoeing Paddlesport Instructor Pre-use check of all equipment prior to the session and a recorded monthly equipment inspection. All equipment to be correctly stored away after use. BA's and helmets are checked for foam degradation and wear on plastic sections in the recorded monthly equipment inspections.	5	1	5		
CAK	Playing games on the lake.	Minor injuries - cuts and bruises and bumps to the head.	Participants and Instructors	Correctly fitting helmets are worn throughout the session. Instructor is trained on appropriate games to use with different user groups. Helmets to always be worn on the water to minimize the potential for head injuries.	4	1	4		
CAK	Incorrectly fitted equipment	Buoyancy aids and helmets coming off, causing potential head injury and/or drowning.	Participants and Instructors	Minimum Instructor qualification British Canoeing Paddlesport Instructor All to wear CE EN393 approved Buoyancy Aids. All to follow Standard Operating Procedures, all equipment fitted and checked by the qualified instructor on session. Safety equipment is located at the lake throughout the session.	5	1	5		
CAK	Weils Disease	Leptospirosis. In worst cases death.	Participants and Instructors	All participants are informed of the risks at the beginning of the session. All cuts are covered and advised to try not to swallow any water from the lake. Groups are asked to wash hands and face and are encouraged to shower after sessions. The instructor is to actively discourage groups from entering / jumping in the water deliberately.	5	1	5		
This Risk Assessment work in conjunction with the Generic Risk Assessment (FX/GEN) and the Activities Standard Operating Procedures									