

Girlguiding Risk Assessment

Site:	Foxlease	Assessment No.	FX/CAK
Assessor	Ivan Hall	Description of Building or Area	The lake is located near the Main road to Foxlease, opposite the Lodge.
Date of Assessment	04/01/2017		
Task/Activity/Process/Equipment	Canoeing and Kayaking (paddlesport)		
Technical Advisor (if applicable)		Equipment used (if applicable)	Canoes, Kayaks, Paddles, BA's, Helmets and games equipment like a ball etc.
Persons Name (if Applicable to)			
When Identifying HAZARDS consider:			
a) The Task (Who, What, Where, When, How)			
b) The environment (temperature, noise, lighting, dust, fumes)			
c) Materials, Equipment, and Substances (machinery, tools, chemicals, etc)			



RA REF No.	Hazard	Description of potential accident/injury/loss	Persons affected	Precautions/Controls already in place	Risk Rating			Further control measures required?	Action By Whom	To be completed by (Date)
					Severity	Likelihood	Factor			
CAK	Drowning	Entrapment from a capsized craft, non-swimmer, incorrectly fitted buoyancy aid, being hit by a paddle and an unconscious casualty in the water. Injuries to the body may occur but can lead to Death	Participants and Instructors	Minimum Instructor qualification British Canoeing Level 1 paddlesport All to wear CE EN393 approved Buoyancy Aids. All to follow Safe Operating Procedures, all equipment fitted and checked by a qualified Instructor Groups with particular needs can use canoes or rafted canoes for stability.	5	1	5			
CAK	Immersion Shock	Human body entering cold water causes people to panic, this can lead to swallowing of water and drowning. Grabbing hold of other water users causing distress and possible capsizing.	Participants and Instructors	Minimum Instructor qualification British Canoeing Level 1 paddlesport All to wear CE EN393 approved Buoyancy Aids. All to follow Safe Operating Procedures, all equipment fitted and checked by a qualified Instructor. Safety equipment is located at the lake throughout the session. An emergence kit of blankets / fleeces / Towels etc. is available. Groups with particular needs can use canoes or rafted canoes for stability.	5	1	5			
CAK	Hypothermia Hyperthermia	Not dressed correctly for the activity and weather conditions. Unplanned capsized. Injuries would be vary.	Participants and Instructors	Minimum Instructor qualification British Canoeing Level 1 paddlesport All participants to be dressed appropriately for the weather conditions, which the Instructor will check at the beginning of the session. Safety equipment is located at the lake throughout the session. Due to the nature of the activity the lake does not run Canoeing and Kayaking during the winter period (November to March)	5	1	5			

CAK	Equipment failure	Unmaintained crafts can cause cuts or scrapes from sharp plastic edges or rough woodwork, this can lead to cracks within the hull and sinking. Buoyancy aid failure due to foam degradation. Helmet failure due to cradle damage causing head injuries.	Participants and Instructors	Minimum Instructor qualification British Canoeing Level 1 paddlesport Pre use check of all equipment prior to the session and a recorded Monthly Equipment Inspection. All equipment to be correctly stored away after use. BA's and Helmets are check for foam degradation and wear on plastic sections in the recorded Monthly Equipment Inspection	5	1	5		
CAK	Playing games on the lake.	Minor injuries - cuts and bruises and bumps to the head.	Participants and Instructors	Correctly fitting helmets are worn throughout the session. Instructor is trained on appropriate games to use with different user groups.	4	1	4		
CAK	Incorrectly fitted equipment	Buoyancy Aids and helmets coming off, Causing potential head injury or drowning.	All users	Minimum Instructor qualification British Canoeing Level 1 paddlesport All to wear CE EN393 approved Buoyancy Aids. All to follow Safe Operating Procedures, all equipment fitted and checked by a qualified Instructor. Safety equipment is located at the lake throughout the session.	5	1	5		
CAK	Weils Disease	Leptospirosis. In worst cases Death	Participants and Instructors	All participants are informed of the risks at the beginning of the session. All cuts are covered and advised on not swallowing any water from the lake. Groups are asked to wash hands and face and are encouraged to shower after sessions. The Instructor is to actively discouraged groups from entering / jumping in the water deliberately.	5	1	5		
This Risk Assessment work in conjunction with the Generic Risk Assessment (FX/GEN) and the Activities Safe Operating Procedures									