

Girlguiding Risk Assessment

Site:	Blacklands Farm	Assessment No.	BF/ARC/16
Assessor	Thomas Webb-Bowen	Description of Building or Area	Archery on Woodpigeon, Moorhens, Kingfisher or in the Indoor Wall or Barn.
Date of Assessment	24/01/2016 (Reviewed 07/04/17)		
Task/Activity/Process/Equipment	Archery		
Technical Advisor (if applicable)	n/a		
Persons Name (If Applicable to vulnerable Groups etc)	n/a	Equipment used (if applicable)	Bows, Arrows, Quivers, Target Bosses, Rope
When Identifying HAZARDS consider:			
a) The Task (Who, What, Where, When, How)			
b) The environment (temperature, noise, lighting, dust, fumes)			
c) Materials, Equipment, and Substances (machinery, tools, chemicals, etc)			



RA REF No.	Hazard	Description of potential accident/injury/loss	Persons affected	Precautions/Controls already in place	Risk Rating Factor=SxL			Further control measures required?	Action By Whom	To be completed by (Date)
					Severity	Likelihood	Factor			
ARC/16/01	Injuries from inadequately managed shooting range	Major Injury possible death	Customers/Staff	Participants instructed to not point bow at people. Woodchip surface to avoid slippage. All instructors have GNAS Instructor Award. Safety barriers and warning signs to be established around the range. Sessions checked for safety.	5	1	5	See Activity Policy for information on Staff Training/Qualifications and Equipment Checking.		
ARC/16/02	Injury to foot	Injury from arrow impaling foot	Customers/Staff	All participants to wear closed toes shoes or boots - no open toed sandals.	3	1	3			
ARC/16/03	Injury from poorly maintained/damaged equipment	Moderate injury	Customers/Staff	Equipment is checked before use in addition to weekly when busy, monthly when quite, monthly when quiet, All checks recorded in equipment check book.	3	1	3	Monitor		
ARC/16/04	Injury from falling bosses/targets	Crush injury	Customers/Staff	Security of bosses and targets to be checked before use in addition to weekly checks when busy, monthly when quite. All checks recorded in equipment check book. Correct technique for arrow retrieval to be demonstrated and monitored.	3	1	3			
ARC/16/05	Injury when removing arrows from targets	Possible from impaling themselves or other participants	Customers/Staff	Correct technique for arrow retrieval to be demonstrated and monitored	4	1	4			